

IYANW

Nominating Chair

Job Description

To gather names for nomination from members.

Attend scheduled meetings.

If a nomination is accepted, send the recipient a form asking them:

How many years have you been involved in Iyengar yoga?

Certification level, if applicable?

A short paragraph describing what they think they can contribute to the board.

The committee will then sift through the nominations and pick a reasonable number for the vote, taking into consideration the certification level and geographic area. If a certification level or geographic level is needed for the board makeup, this must be noted in the letter that goes to all members.

Create a letter that goes to all members with the inclusion of a voting postcard (ballot) that includes postage. State the date when the voting closes.

The nominating chair collects the postcards and registers the votes and informs the board and the members of the results.

Work with the communications chair and the secretary to post the IYANW job descriptions to the web for candidates to review.

Other duties as assigned by the President or agreed upon by the board.

Prepare and present reports for all IYANW Board meetings.

Last updated October 2006